

**GRACE MEDICAL CENTER
MEDICAL STAFF BYLAWS**

I N D E X

1/2014

	<u>Page</u>
PREAMBLE	1
DEFINITIONS	2
ARTICLE I NAME	4
ARTICLE II PURPOSES & RESPONSIBILITIES	4
2.1 Purpose	4
2.2 Responsibilities.....	5
2.3 Disclosure of Physician Ownership.....	6
2.4 Participation in Organized Health Care Arrangement.....	6
ARTICLE III MEDICAL STAFF MEMBERSHIP	7
3.1 Nature of Medical Staff Membership.....	7
3.2 Basic Qualifications/Conditions of Staff Membership.....	7
3.3 Basic Responsibilities of Staff Membership	9
3.4 Duration of Appointment	10
3.5 Leave of Absence	11
ARTICLE IV CATEGORIES OF THE MEDICAL STAFF	12
4.1 Categories	12
4.2 Active Staff.....	12
4.3 Courtesy Staff.....	14
4.4 Consulting Staff.....	14
4.5 Honorary Staff.....	16
ARTICLE V ALLIED HEALTH PROFESSIONALS (AHP)	17
5.1 Categories	17
5.2 Qualifications	17
5.3 Prerogatives	17
5.4 Conditions of Appointment	18
5.5 Responsibilities.....	19
ARTICLE VI PROCEDURES FOR APPOINTMENT & REAPPOINTMENT	21
6.1 General Procedures.....	21
6.2 Content of Application for Initial Appointment.....	21

6.3	Processing the Application	23
6.4	Reappointment Process	33
6.5	Request for Modification of Appointment	37
6.6	Practitioners Providing Contractual Professional Services	38
6.7	Medical Students, Residents, and Fellows.....	38
ARTICLE VII	DETERMINATION OF CLINICAL PRIVILEGES	40
7.1	Exercise of Privileges	40
7.2	Delineation of Privileges in General	40
7.3	Special Conditions for Dental Privileges	41
7.4	Clinical Privileges Held by Non-Medical Staff Members (Temporary, One-Case, Locum Tenens)	41
7.5	Emergency and Disaster Privileges	43
7.6	Telemedicine.....	44
ARTICLE VIII	CORRECTIVE ACTION	45
8.1	Routine Corrective Action.....	45
8.2	Summary Suspension	46
8.3	Administrative Corrective Action	47
8.4	Automatic Suspension	49
8.5	Confidentiality	50
8.6	Summary Suspension	51
8.7	Protection from Liability	51
8.8	Reapplication after Adverse Action	51
ARTICLE IX	INTERVIEWS & HEARINGS.....	52
9.1	Interviews	52
9.2	Hearings.....	52
9.3	Adverse Action Affecting AHPs	52
ARTICLE X	OFFICERS	53
10.1	Officers of the Staff.....	53
ARTICLE XI	CLINICAL DEPARTMENT AND SERVICE.....	57
11.1	Clinical Services	57
11.2	Services Functions.....	57
ARTICLE XII	COMMITTEES & FUNCTIONS	59
12.1	General Provisions.....	59
12.2	Medical Executive Committee	59
12.3	Credentials Committee	62
12.4	Nominating Committee	63
12.5	Medical Staff Functions	63
ARTICLE XIII	MEETINGS.....	67

13.1	Annual Staff Meeting	67
13.2	Regular Staff Meeting	67
13.3	Notice of Meetings	68
13.4	Quorum	68
13.5	Manner of Action	68
13.6	Minutes	68
13.7	Attendance	69
ARTICLE XIV	GENERAL PROVISIONS.....	70
14.1	Staff Rules & Regulations	70
14.2	Professional Liability Insurance	70
14.3	Forms	70
14.4	Construction of Terms & Headings.....	70
14.5	Transmittal of Reports.....	71
14.6	Confidentiality & Immunity Stipulations & Releases.....	71
ARTICLE XV	ADOPTION & AMENDMENT OF BYLAWS	73
15.1	Development.....	73
15.2	Adoption, Amendment & Reviews	73
15.3	Amendment, Initiation and Communication.....	74
15.4	Review, Revision, Adoption and Amendment.....	75
15.5	Methods of Adoption and Amendments to Bylaws.....	75
15.6	Methods of Adoption and Amendment to Any Medical Staff Rules, Regulations and Policies.....	75
15.7	Documentation & Distribution of Amendments.....	76
15.8	Joint Conference Committee	77
15.9	Conflict Management	77
ARTICLE XVI	RULES AND REGULATIONS.....	77
16.1	Rules and Regulations.....	77
16.2	Fair Hearing Plan.....	77
16.3	Hospital Policy Regarding Impaired Practitioners.....	77
16.4	Hospital Policy Regarding Disruptive Practitioners Conduct.....	77